March 5, 2018

Dear Parents,

We are pleased to inform you that registration for the 2018–2019 academic year is now open. The registration process has been completely digitized this year, and your forms can be filled out online, at [www.agminassianschool.org](http://www.agminassianschool.org). If you require a paper-copy of the registration form, please see Mrs. Margo in our office.

Please complete and submit forms by May 15, 2018 to be eligible for the discounted non-refundable registration fee of $350 per child. After May 15th, the non-refundable registration fee will be $450. The discounted registration fee will only apply if the completed registration forms are turned in by May 15th.

Once we receive your registration form, you will be emailed an invoice for the registration fee, which can also be paid online. When we receive your payment, your child(ren) will be considered enrolled. Updated medical and immunization forms should be directly turned into the office.

Please note that the 2018-19 academic year will begin on Wednesday, August 22, 2018. Our bell schedule will remain the same, 8:10am-3:15pm daily, except on Wednesdays- early dismissal will be at 2:20pm for grades K-6. **Preschool will not be affected (dismissal will be at 3:15 PM, M-F).**

The following extracurricular activities will be offered as an option to students from 2:20-3:15 PM every Wednesday:

* Instrumental Music program for grades 3-6 ($150/quarter)
* Homework Club for grades K-6 ($100/quarter)

We look forward to seeing your children grow with us as part of the Armenian school family. We will continue to strive for academic excellence while instilling a love for the Armenian culture and heritage in our students. If you have any questions, please do not hesitate to contact me.

Sincerely,

Sanan Shirinian

Principal

**TUITION AND SCHOOL FEES 2018-2019**

**Student fees due at time of registration (Non-refundable**)

* Registration fee $450 ($350 discounted rate until May 15, 2018)
* Service Hours fee\* $250

\* Each family is required to contribute service during each academic year OR pay a fee of $250.00 by November 1st.

**Student Tuition Fees**

* **Preschool** **Full Day Half Day**
  + 5 Day $745/month $605/month
  + 3 Day $625/month $415/month
  + 2 Day $535/month $330/month
* **Kindergarten – 6th grade** $525/month

Tuition is paid in ten monthly installments (August-May). Tuition fees are due the first day of each month with a 10 day grace period. There will be a $20.00 late fee charged for any payment received beyond the 10th day of the month. If the 10th day of the month falls on a weekend, holiday, and/or vacation *please pay beforehand.* Any returned checks will be subject to a $25.00 returned check fee. For your convenience, major credit cards are accepted, with a 3% fee.

**Additional Yearly Fees (Costs Vary)**

* Textbook rental
* Workbooks
* Kindergarten Readiness Test (Chancy and Bruce)
* Graduation Fee (Cap & Gown, DVD)
* Yearbook
* Field trips
* KAHAM games

**Lunch fee:** Lunch fee is $3.50/meal. Booklets containing 10 lunch tickets may be purchased from the lunch caterer for $35.00/booklet or can be purchased online on our website.

**Extended Care monthly fee:**

Morning (7:30 AM - 8:00 AM) $100/month

Afternoon (3:20 PM – 5:30 PM) $200/month

Families in need of Extended Care must register in the school office by the first day of school. If you are unable to pick up your child by 3:20 PM, we will gladly supervise him/her in our Extended Care program. A fee of $3.00 for each 15-minute period will be charged starting at 3:20 PM and ending at 5:30 PM. The parent is billed $1.00 per minute for the time after 5:30 PM.

**Sibling Discounts**

* Second child $25 per month discount
* Third child $275 per month discount
* Fourth child Free

\*Families receiving Financial Aid are not eligible for sibling discount. Part-time preschool students are not eligible for sibling discount.

**Financial Aid**

Families in need of financial assistance in Elementary school (K-6) may apply for Financial Aid. **Preschool students are NOT eligible for Financial Aid**. Copies of the Financial Aid Application are available at the school office, upon request. Applications must include all documentation requested in order to facilitate the Financial Aid Committee’s evaluation of the family’s financial need. Completed application packages must be received by **June 8, 2018** to be considered for financial assistance**. Late packages will not be considered.** Applicants will be informed of the Financial Aid Committee’s decision by July 9, 2018.

**The Financial Aid application process and review is completely confidential.**